

Individual Account Registration Guide

Steps 2-4: complete the sign-up form, verify your email, and start using Purple Roof

Website review status

The individual sign-up page at purpleroof.com/auth was reviewed on 5 August 2026. The field names, UAE (+971) default phone code, password checklist, consent wording, and Create Account button were checked against the live page. Verification and success screens are presented as clear interface recreations based on the supplied current registration flow.

Important live-site correction

The live password checklist requires all three conditions: at least 7 characters, a number, and a special character. The document therefore treats the number and special character as requirements, not optional recommendations.

Prepared for Purple Roof | 5 August 2026

Required Fields to Complete the sign-up form

All individual account details are entered on one sign-up screen. Fields marked with an asterisk (*) must be completed before the form can be submitted. Complete every required field, accept the policies, and then select **Create Account**.

Field	Required?	What to enter
First Name	Required	Your given name.
Last Name	Required	Your family name.
Email	Required	A valid email address that you can access. The address is used for the one-time verification code.
Phone Number	Required	Select the correct country dialing code, then enter your contact number.
Password	Required	At least 7 characters, including at least one number and one special character.
Confirm Password	Required	Re-enter the same password exactly.
Terms & Conditions	Required	Tick the box confirming that you have read and agree to the Purple Roof Privacy Policy and Terms & Conditions.

When every required field is complete, select **Create Account**.

Step 1 - Open the Sign-Up Form

What to do

1. Open www.purpleroof.com and go to the authentication page by clicking on the Sign In / Sign Up button located on the top right corner of the main menu.

2. Select **Sign Up** from the three options: Sign In, Sign Up and Register Company.

3. Confirm that the Create Account form is displayed.

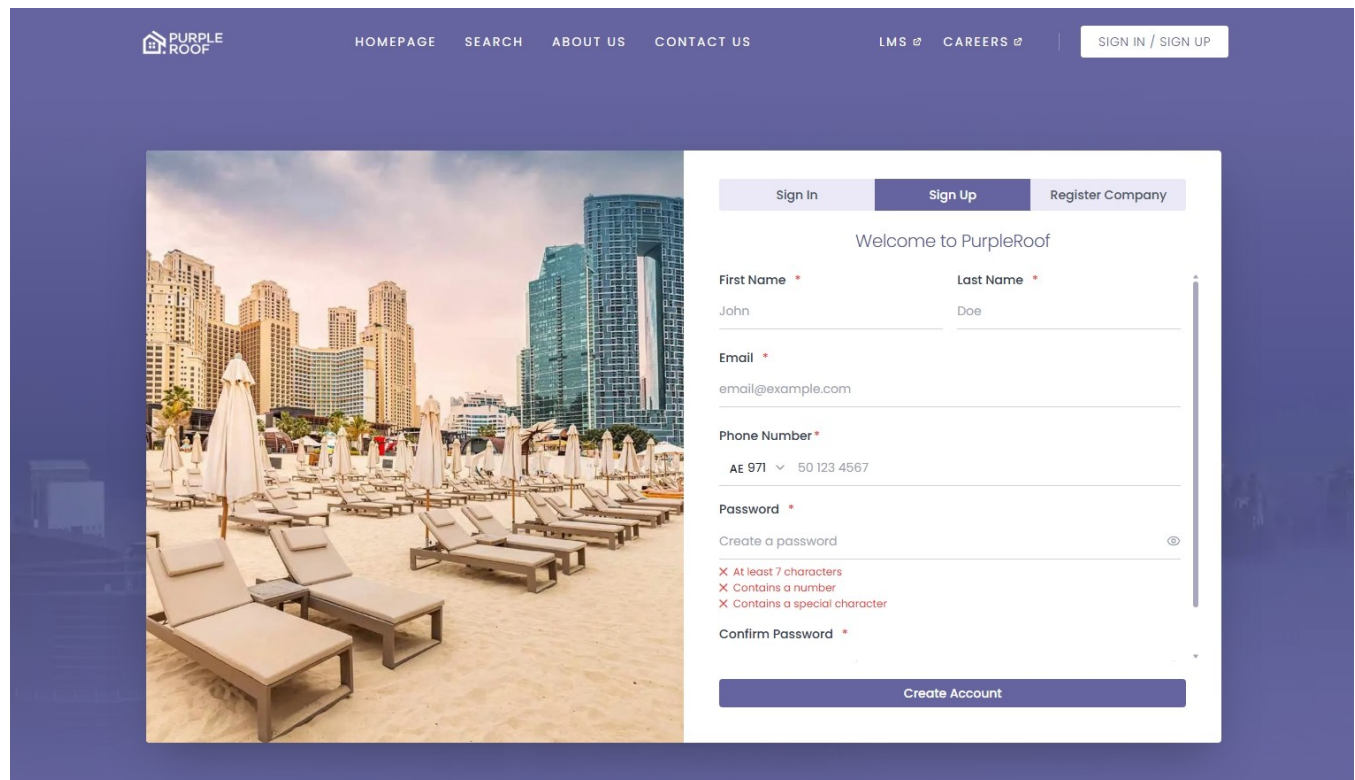
The screenshot shows the PurpleRoof website's authentication page. The header includes the PurpleRoof logo, navigation links (Homepage, Search, About Us, Contact Us), and a 'SIGN IN / SIGN UP' button. The main content area features a large image of a beach with lounge chairs and a city skyline. To the right, there is a sign-up form titled 'Welcome to PurpleRoof'. The form has three tabs: 'Sign In', 'Sign Up' (which is selected), and 'Register Company'. The 'Sign Up' form contains fields for 'First Name' (with 'John' entered), 'Last Name' (with 'Doe' entered), 'Email' (with 'email@example.com' entered), 'Phone Number' (with a dropdown for 'AE 971' and the number '50 123 4567' entered), and 'Password'. The password field has three requirements listed: 'At least 7 characters', 'Contains a number', and 'Contains a special character'. There is also a 'Confirm Password' field. A 'Create Account' button is at the bottom of the form.

Figure 1. Recreated view of the current individual sign-up form, including the three password requirements and the selected Terms & Conditions box.

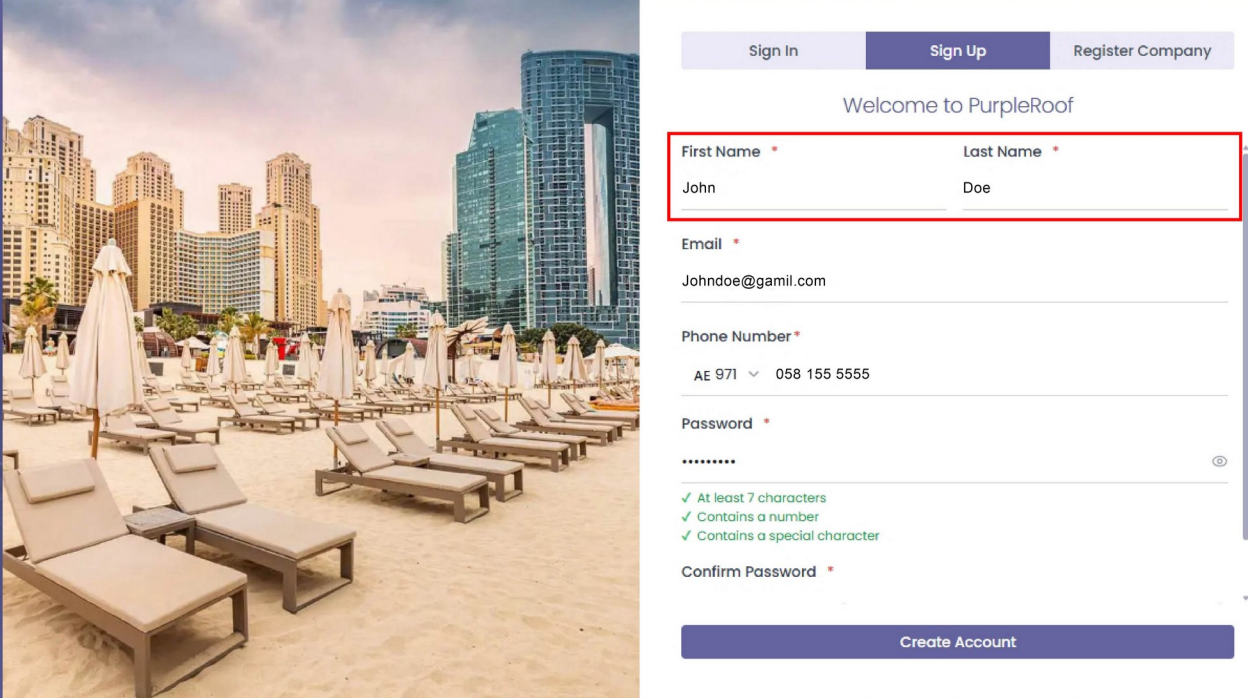
A note on country dialing codes

The live sign-up page reviewed on 5 August 2026 opened with United Arab Emirates (+971) selected. Change the dialing code to match your phone number when necessary. No identity-document upload field appears in the individual sign-up form.

Step 2 – Enter your First and Last Name

What to do

1. Type your first name in the First Name field.
2. Type your family name in the Last Name field.
3. Avoid initials unless they are part of your normal legal or professional name.



Sign In Sign Up Register Company

Welcome to PurpleRoof

First Name * Last Name *

John Doe

Email *

Johndoe@gamil.com

Phone Number *

AE 971 058 155 5555

Password *

✓ At least 7 characters
✓ Contains a number
✓ Contains a special character

Confirm Password *

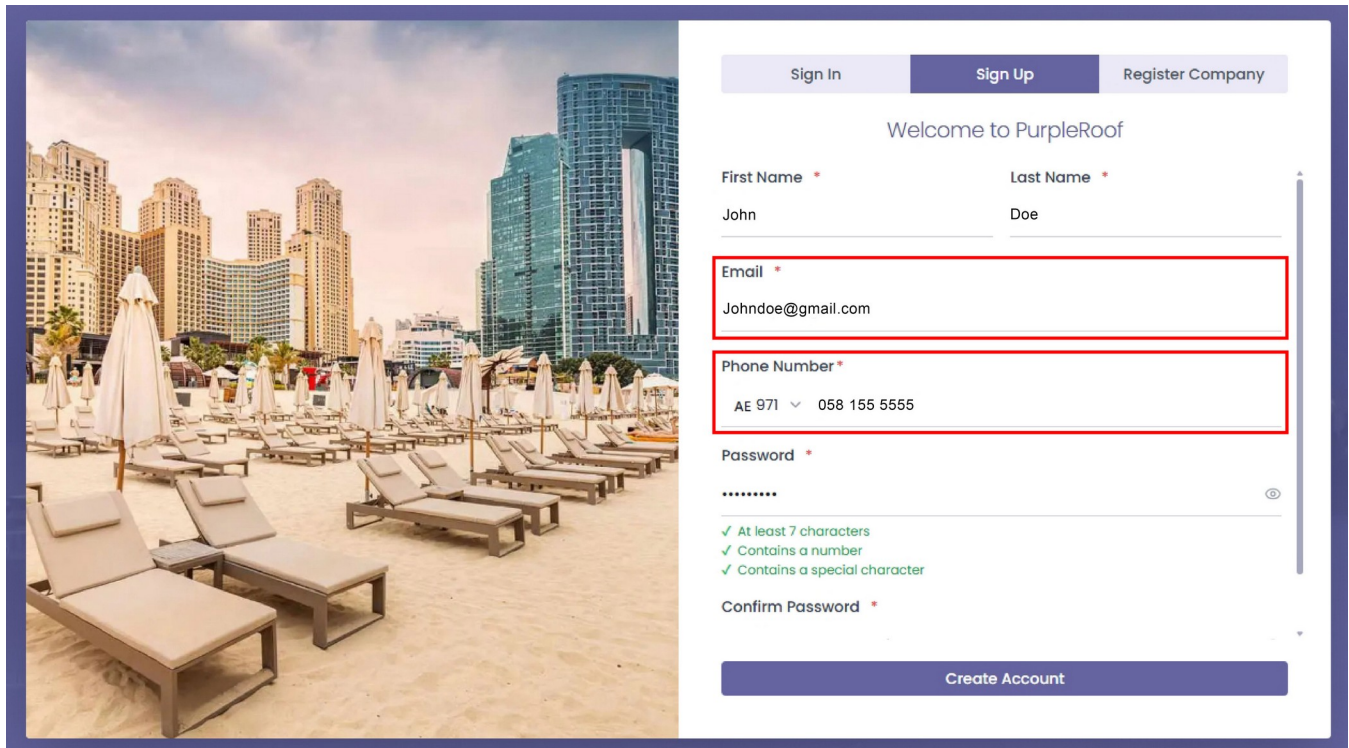
Create Account

Check before continuing

Both name fields are mandatory and should not contain unnecessary symbols.

Step 3 – Add your email address and phone number

Provide contact details that you monitor regularly.



Sign In Sign Up Register Company

Welcome to PurpleRoof

First Name * Last Name *

John Doe

Email *

Johndoe@gmail.com

Phone Number *

AE 971 058 155 5555

Password *

✓ At least 7 characters
✓ Contains a number
✓ Contains a special character

Confirm Password *

Create Account

What to do

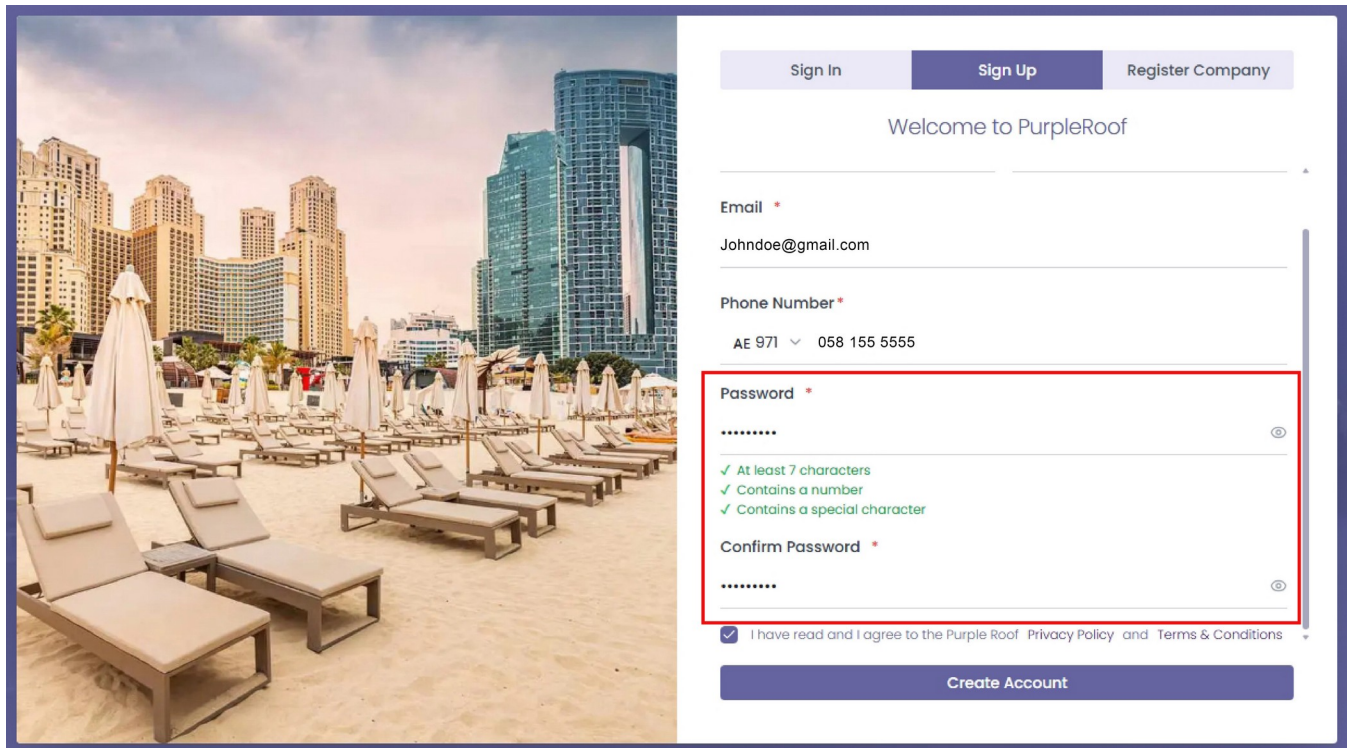
1. Enter a valid email address.
2. Select the correct international country code for your phone number.
3. Enter the remaining digits without duplicating the country code.

Check before continuing

Check the spelling of the email address and confirm the phone country code is correct.

Step 4 – Create and confirm your password

The portal displays password rules directly below the password field.



Sign In Sign Up Register Company

Welcome to PurpleRoof

Email *

Johndoe@gmail.com

Phone Number *

AE 971 058 155 5555

Password *

.....

✓ At least 7 characters
✓ Contains a number
✓ Contains a special character

Confirm Password *

.....

☒ I have read and I agree to the Purple Roof Privacy Policy and Terms & Conditions

Create Account

What to do

1. Create a password containing at least 7 characters.
2. Include at least one number and one special character.
3. Enter the same password again in Confirm Password.

Check before continuing

All password requirements should show as satisfied, and both password entries must match.

Step 5 – Verify your email address

After you select **Create Account**, Purple Roof sends a 6-digit verification code to the email address you entered. The next screen is titled **Check your email**.

- Enter the 6-digit code in the Verification code field.
- Once all six digits are entered, complete the verification by following the on-screen prompt or selecting Verify.
- If the code does not arrive, select Didn't receive a code? Resend. The resend option may become available after the on-screen countdown.

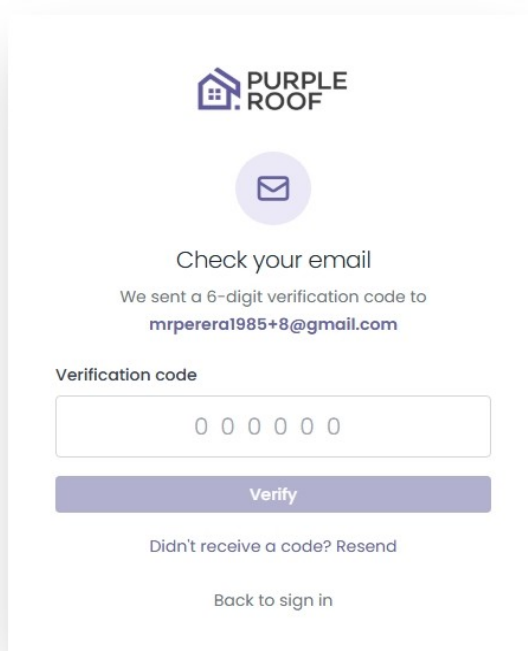
A screenshot of the Purple Roof email verification screen. At the top is the Purple Roof logo, which consists of a purple house icon with a roof and the text "PURPLE ROOF". Below the logo is a purple circular icon containing a white envelope symbol. The text "Check your email" is centered below the icon. Underneath, it says "We sent a 6-digit verification code to" followed by the email address "mrperera1985+8@gmail.com" in a bold, purple font. Below this is a label "Verification code" and a text input field containing six empty boxes, each with a zero "0". A purple button labeled "Verify" is positioned below the input field. At the bottom, there are two links: "Didn't receive a code? Resend" and "Back to sign in".

Figure 2. Recreated view of the email-verification screen with a six-digit code entry area.

Email access is essential

Use an email address that you can open immediately. Check the spam or junk folder before requesting another code.

Step 4 – Registration complete

Once the code is confirmed, your email is verified and the registration flow signs you in. A confirmation screen titled **Email verified!** is displayed with the message *You're now signed in.*

Individual accounts are active immediately in the described flow, with no separate approval or document-review step. Select **Go to Home** to begin using Purple Roof.

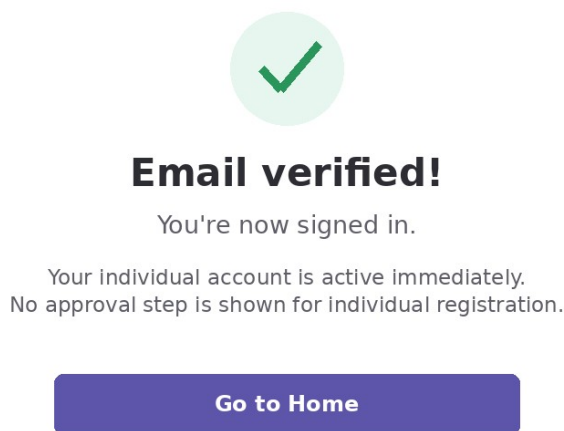


Figure 3. Recreated view of the successful email-verification confirmation screen.

Quick reference – what you need to provide

Detail	Required?
First Name	Required
Last Name	Required
Email address	Required
Phone number	Required
Password (7+ characters, with a number and special character)	Required
Agreement to Privacy Policy and Terms & Conditions	Required
Identity documents	Not required for individual sign-up

Summary

Individual registration uses one sign-up form followed by a one-time email verification code. The live form does not request identity documents, and the same core details are used for every dialing code.

Official pages reviewed: purpleroof.com/auth | [Privacy Policy](#) | [Terms & Conditions](#)



Company Registration Guide

Register your real estate company, verify your email, and submit it for approval

Guide basis

This guide follows the supplied Purple Roof company-registration flow. The registration itself uses four screens: Basic Details, Office Address, Owner Details, and Documents. The screen images in this document are clear interface recreations based on that supplied flow.

Important approval note

A company account is not active immediately after email verification. Purple Roof reviews the submitted company details and documents first. The owner can access the company portal after the registration has been approved.

Prepared for Purple Roof | 6 August 2026

What you need before starting

Prepare the information and files below before opening the company-registration form. Fields marked as required must be completed before you can continue or submit the registration.

Information or file	Required?	What to prepare
Basic Details	Required	Company name, main phone number and company email
Office Address	Required	Country, city and general location
Primary Owner	Required	Name, email, cell phone, WhatsApp number, passport/ID number and nationality
Secondary Owners	Optional	Add only when the company has additional owners
UAE Company Documents	Required	Trade License / Registration Document, ORN Certificate / ORN License, and owner Passport
Non-UAE Company Documents	Required	Trade License / Registration Document and owner Identity Card
Verification	Required	Access to the owner email address for the 6-digit code

File requirements

Company and owner documents: PDF, JPG or PNG, up to 5 MB each. Company logo: JPG, PNG, SVG or WEBP, up to 2 MB.

Country selection controls the document list

The Country selected in Office Address decides which files appear in the Documents step. UAE companies are asked for three required documents; companies outside the UAE are asked for two.

Step 1 - Open the Company Registration Form

What to do

1. Open www.purpleroof.com and select the Sign In / Sign Up option from the main menu.
2. Select Register Company from the three tabs: Sign In, Sign Up and Register Company.
3. Confirm that the page title Real Estate Registration is displayed and that Basic Details is selected.

The image shows a web application interface for 'PURPLE ROOF'. The top navigation bar includes links for 'HOMEPAGE', 'SEARCH', 'ABOUT US', 'CONTACT US', 'LMS', 'CAREERS', and a 'SIGN IN / SIGN UP' button. Below this, there are three tabs: 'Sign In', 'Sign Up', and 'Register Company'. The 'Register Company' tab is active, displaying the 'Real Estate Registration' form. The form is divided into four steps: 1. Basic Details, 2. Office Address, 3. Owner Details, and 4. Documents. Step 1 is currently selected. The form fields for Step 1 include: 'Company Name' (required), 'Phone Number' (required) with a dropdown for country code (AE 971) and a text input for the number (50 123 4567), 'Company Email' (required) with a text input (you@company.com), 'Fax Number' with a dropdown for country code (LK +94) and a text input for the number (50 123 4567), 'Website' with a text input for the address, and 'Number of Staff' with a text input for the number of staff. There is also a 'Company Logo (Optional)' section with a dashed box for uploading a logo, a 'Click to upload logo' button, and a note about supported file formats (jpg, jpeg, png, svg, webp) and maximum size (max 2048KB). A 'Next' button is located at the bottom right of the form.

Figure 1. Illustrative recreation of the Register Company tab and the first Basic Details screen.

Complete the form in one sitting

Your progress is saved as you move between steps, but selected files may need to be added again after a page refresh. Keep all documents ready before you start.

Step 2 - Enter the Company Basic Details

Provide the main company information exactly as it appears in the company records.

The image shows a web interface for 'Real Estate Registration'. At the top, there are three buttons: 'Sign In', 'Sign Up', and 'Register Company'. Below these is a progress bar with four steps: 1. Basic Details, 2. Office Address, 3. Owner Details, and 4. Documents. The 'Basic Details' step is highlighted with a red box. Inside this box, there are several input fields: 'Company Name' (with a red asterisk) containing 'WELCOME REAL ESTATE BROKERS', 'Phone Number' (with a red asterisk) containing 'AE +971 050 133 5555', 'Company Email' (with a red asterisk) containing 'johndoe@gmail.com', 'Fax Number' containing 'LK +94 50 123 4567', 'Website' containing 'www.welcomerealestate.com', and 'Number of Staff' with a placeholder 'Enter number of staff'. To the right of these fields is a 'Company Logo (Optional)' section, also highlighted with a red box. It contains a large logo for 'WELCOME REAL ESTATE COMPANY' with a 'Remove' button. At the bottom right of the form is a 'Next' button.

Figure 2. Illustrative recreation of Step 1 - Basic Details.

What to do

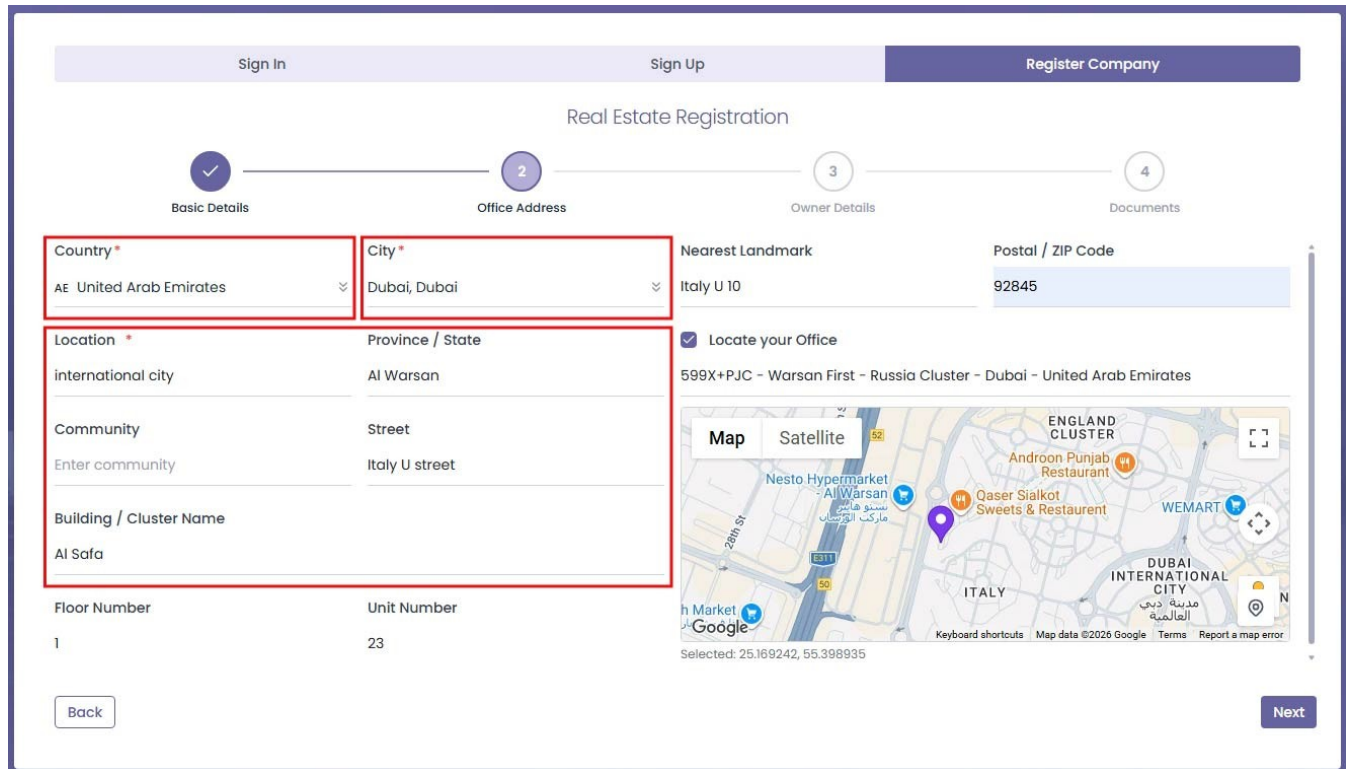
1. Enter the registered Company Name.
2. Enter the company Phone Number with the correct international dialing code.
3. Enter a Company Email address that you can access. The portal may indicate when an address is already registered.
4. Add the Fax Number, Website, Number of Staff and Company Logo when available. These fields are optional.
5. Select Next.

Check before continuing

Company Name, Phone Number and Company Email are mandatory. A company logo may be JPG, PNG, SVG or WEBP and must not exceed 2 MB.

Step 3 - Add the Office Address

Enter the office location carefully because the Country controls the required document list later in the form.



The form is titled "Real Estate Registration" and shows a progress bar with four steps: 1. Basic Details (completed), 2. Office Address (current step), 3. Owner Details, and 4. Documents. The form is divided into several sections:

- Country ***: AE United Arab Emirates
- City ***: Dubai, Dubai
- Nearest Landmark**: Italy U 10
- Postal / ZIP Code**: 92845
- Location ***: international city
- Province / State**: Al Warsan
- Community**: Enter community
- Street**: Italy U street
- Building / Cluster Name**: Al Safa
- Floor Number**: 1
- Unit Number**: 23
- Locate your Office**: ☒ (This section includes a map of Dubai International City with a pin placed on the location. The map shows landmarks like Nesto Hypermarket, Al Warsan, and various restaurants. The selected coordinates are 25.369242, 55.398935.)

Buttons for "Back" and "Next" are located at the bottom of the form.

Figure 3. Illustrative recreation of Step 2 - Office Address, including the optional map location.

What to do

1. Select the Country first, and then select the City.
2. Enter a general Location description for the office.
3. Add the landmark, postal code, province/state, community, street, building, floor and unit when relevant.
4. Select Locate your Office to open the optional map and place a pin on the exact location.
5. Select Next, or select Back to review Basic Details.

Check before continuing

Country, City and Location are required. Make sure the Country is correct before moving to Documents.

Step 4 - Add the Owner Details

The Primary Owner becomes the main account holder. Review any details copied from the earlier steps before continuing.

Sign In

Sign Up

Register Company

Real Estate Registration

✓

✓

3

4

Basic Details

Office Address

Owner Details

Documents

Primary Owner

Name *

John Doe

Owner Email *

john.doe@gmail.com

Cell Phone *

AE +971 050 133 5555

WhatsApp Number *

AE +971 050 133 5555

Passport or Identity Card Number *

11002896358

Nationality *

AE United Arab Emirates

Back

Secondary Owners

+ Add

No secondary owners. Click "+ Add" to add one.

Next

Figure 4. Illustrative recreation of Step 3 - Owner Details and the optional secondary-owner section.

What to do

1. Enter the Primary Owner full name and email address.
2. Enter the owner Cell Phone and WhatsApp Number.
3. Enter the Passport or Identity Card Number using 6 to 20 characters.
4. Select the owner Nationality.
5. When the company has additional owners, select + Add and complete every field for each secondary owner.
6. Select Next.

Check before continuing

All Primary Owner fields are required. Secondary owners are optional, but all fields become required for any secondary owner you add.

Step 5 - Upload the Required Documents

Upload clear files by dragging them into the upload boxes or selecting the boxes to browse. Accepted formats are PDF, JPG and PNG, up to 5 MB per file.

The screenshot displays the 'Real Estate Registration' portal at the 'Documents' stage (step 4 of 4). The progress bar at the top shows 'Basic Details', 'Office Address', 'Owner Details', and 'Documents' (current). The main area is divided into two columns: 'Company Documents' and 'Owner Documents'. Under 'Company Documents', there are two upload boxes: 'Trade License / Registration Document *' and 'ORN Certificate / ORN License *'. Both boxes contain a cloud icon and the text 'Drag and drop a file, or click to browse .pdf, .jpg, .jpeg, .png (max 5120KB)'. Below these is an 'Any Additional Documents' section with a similar upload box. Under 'Owner Documents', there is a 'Passport *' upload box with the same instructions, and an 'Any Additional Documents' section below it. At the bottom left is a 'Back' button and at the bottom right is a 'Submit' button.

Figure 5. Side-by-side recreation of the document requirements for UAE and non-UAE companies.

What to do

1. For a UAE company, upload the Trade License / Registration Document, ORN Certificate / ORN License, and owner Passport.
2. For a company outside the UAE, upload the Trade License / Registration Document and owner Identity Card.
3. Enter document numbers and expiry dates wherever those fields are displayed.
4. Use Any Additional Documents only when you wish to add optional supporting files such as a RERA licence, Emirates ID, visa or power of attorney.
5. Select Submit after every required document has been uploaded.

UAE and non-UAE requirements are different

UAE company: three required documents (**Trade License / Registration Document, Passport and ORN Certificate / ORN License**). Company outside the UAE: two required documents (**Trade License / Registration Document and Identity Card**). The portal chooses the scenario from the Country entered in Office Address.

Step 6 - Verify the Owner Email Address

After Submit is selected, Purple Roof sends a 6-digit verification code to the owner email address and displays the Check your email screen.

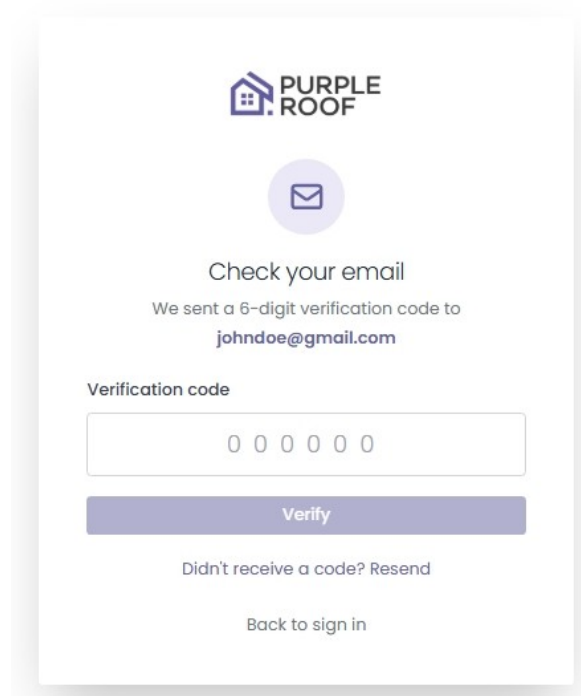
The image shows a mobile app screen for email verification. At the top is the Purple Roof logo, which consists of a house icon with a roof and the text 'PURPLE ROOF'. Below the logo is a circular icon containing an envelope symbol. The text 'Check your email' is centered below the icon. Underneath, it says 'We sent a 6-digit verification code to' followed by the email address 'johndoe@gmail.com'. A label 'Verification code' is positioned above a text input field. The input field contains six placeholder zeros '0 0 0 0 0 0'. Below the input field is a purple button labeled 'Verify'. Under the button is a link that says 'Didn't receive a code? Resend'. At the bottom is a link that says 'Back to sign in'.

Figure 6. Illustrative recreation of the email-verification screen with a six-digit code entry area.

What to do

1. Open the owner email inbox and find the Purple Roof verification message.
2. Enter the 6-digit code in the Verification code field.
3. Allow the portal to confirm the code automatically after all six digits are entered, or select Verify.
4. When the code does not arrive, check the spam or junk folder and then select Didn't receive a code? Resend after the countdown.

Email access is essential

Use an owner email address that can be opened immediately. A replacement code may be requested after the on-screen 60-second wait.

Step 7 - Registration Submitted and Pending Approval

After the verification code is accepted, the Email verified! confirmation screen states that the company registration is pending approval.

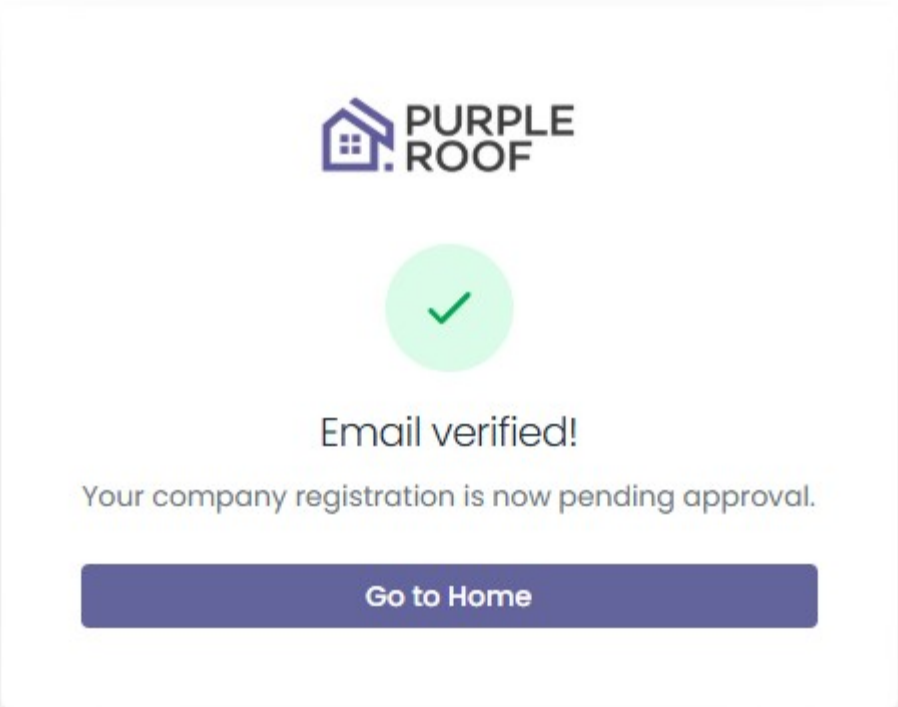


Figure 7. Illustrative recreation of the successful verification and pending-approval confirmation screen.

Purple Roof reviews the company details, owner details, and uploaded documents. Unlike an individual account, the company account is not active immediately. The company owner can sign in to the company portal after approval.

Quick reference - final checklist

Stage	Final check
Basic Details	Company Name, Phone Number and Company Email completed
Office Address	Country, City and Location completed
Primary Owner	All six required owner fields completed
Documents	Correct UAE or non-UAE files uploaded
Email Verification	6-digit code confirmed
Account Status	Pending approval until Purple Roof completes its review

Source used: supplied Purple Roof Company Registration Guide.